Active Reports and Folders

An Active Report is the output that an addressee receives. The user can define Folders in which to group Active Reports.
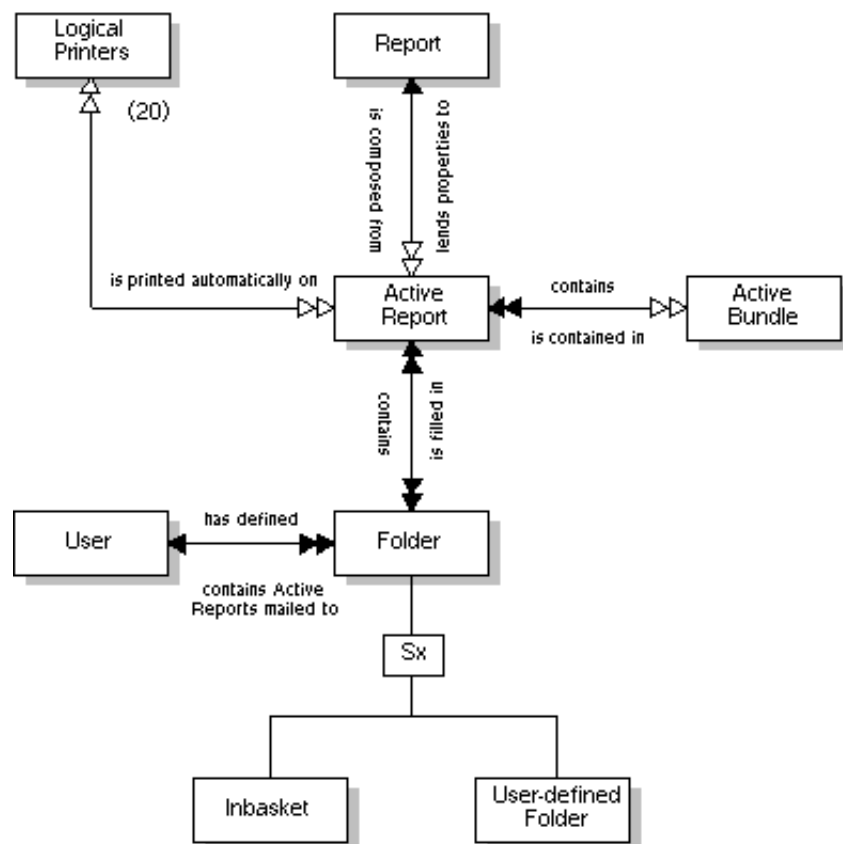
This section covers the following topics:

- Active Reports
- Folders
- Listing Folders
- Adding a Folder
- Linking a Folder
- Other Folder Maintenance Functions
- Listing Active Reports
- Modifying an Active Report
- Browsing an Active Report with the Software AG Editor
- Other Active Report Functions

Active Reports

An Active Report:

- is the output that an addressee receives.
- can be sent to Entire Output Management users either automatically, when the Active Report is created and the User ID is defined in the User/List field on the Report Definition >Distribution Attributes screen, or manually by any authorized User ID at any time.
- is generated by the Report definition from all or part of a spool data set that satisfies the criteria set in the identification attributes of the Report definition.
- can be printed automatically on up to 20 predefined Logical Printers.

Active Report - Object relationship diagram

Folders

The user can define Folders in which to group Active Reports.